

**Form ISSS-301, Invitation Letter Guidance**

ERAU-00026A



**EMBRY-RIDDLE**  
Aeronautical University  
DAYTONA BEACH, FLORIDA

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**Sample Invitation Letter**

(Date)

Consular Officer

United States (Consulate or Embassy)

(City), (Country)

Dear Consul,

My name is (your name), and I am a (F1 or J1) (student or scholar) Embry-Riddle Aeronautical University, Daytona Beach, pursuing a (bachelor's, master's or doctoral) degree in (field of study). A transcript, enrollment verification letter and a copy of my (I-20 or DS-2019) are attached as proof of my enrollment at Embry-Riddle Aeronautical University.

I wish to invite the following individual(s) to (example: my graduate ceremony at Embry-Riddle Aeronautical University, to visit me for summer vacation, etc.):

First Name, LAST NAME (as it appears in passport):

Date of Birth:

Relationship to you:

My guest(s) will be visiting me from (month/day/year) until (month/day/year) and will stay at (my residence or other location) during the duration of their visit. The costs of their visit will be covered by (financial information). Please see the attached financial documentation for more details.

Thank you for your time and consideration of the attached visa application.

Sincerely,

(Your name)